



Swiss Government Excellence Scholarships

Supplementary gains form for scholarship holders

To be submitted to the person in charge of the reception service at your university and FCS office with copy of the employment contract **no later than 1 month after signing the contract.**

Scholarship holder	ESKAS Nr.	<input type="text"/>
	First and family name	<input type="text"/>
Academic supervisor	First and family name	<input type="text"/>
	University/Institute	<input type="text"/>
Supplementary gain	Period	from until
		<input type="text"/>
Amount per year (gross salary)	CHF	<input type="text"/>
Amount per month (gross salary)	CHF	<input type="text"/>

With the signature below the scholarship holder acknowledges:

- Professional activities will be charged with taxes.
- FCS is not accountable for taxes.
- In case there are changes linked to the supplementary gains the reception service and the FCS secretariat must be informed immediately.

With the signature below the academic supervisor confirms:

- **The accessory professional activity is related to the research.**
- **The overall sum (scholarship plus supplementary gains) does not exceed the standards in the field in his/her university.**

Signatures :

Place and date

Scholarship holder

Place and date

Academic supervisor

Send this form together with a copy of your contract to the reception service and to: fcs@sbfi.admin.ch

If the income (grant plus supplementary gain) corresponds to the standard in the field of the university concerned > the file is closed > archiving

If the income (grant plus supplementary gain) is higher than the standard in the field of the university concerned > FCS shall inform the persons concerned (grant holder, academic supervisor and reception service) of the decision > grant reduction or FCS grant stopped



Academic Supervisor and Supplementary Gains

Academic Supervisor/ Host Professor

The Academic Supervisor (aka Host Professor) can assist you in choosing the classes and practical work. He/ She introduces you to university life, deals with the Professors or lecturers and helps you with the difficulties you may encounter in your research. The Academic Supervisor monitors your reports and informs the FCS delegate of any problems that may emerge.

Accessory Professional Activity

An accessory professional activity is only possible if related to the research and with consent of your academic supervisor and the FCS.
Please note: The overall sum (scholarship plus supplementary gains/salary) cannot be higher than the standard in the field.

Send form «Supplementary Gains»

In case you sign a work contract during the scholarship period then please fill and sign the FCS form «supplementary gain» (see www.sbf.admin.ch/fcs-forms) and follow the procedure indicated on this form. Send the form and a copy of the contract to the reception service at your university with a cc: to fcs@sbfi.admin.ch.

Taxes

Professional activities with salary will be charged with a tax. You are required to inform the competent authorities of any additional income and you have to pay the possible taxes involved.
Please note: the FCS is not accountable for those taxes.

Combination with another grant

If you are awarded with another scholarship besides the Swiss Government Excellence Scholarship you have to notify the Federal Commission for Scholarships – as in the case of supplementary gains – immediately.

Source:
Guidelines for ESKAS Scholarship Holders for the Academic Year 2021-2022
Swiss Government Excellence Scholarship Holders (ESKAS/FCS)

ABLAUF/PROCESSUS > SUPPLEMENTARY GAIN

