Funding application - Choose an item.

"Space Exchange Switzerland"

Version 1.0

Application outlines and full applications for Space Exchange Switzerland (SXS) can be submitted in German, French or English. *(Please fill in electronically)*

# Details of the applicant

## Responsible applicant

|  |  |
| --- | --- |
| Title |  |
| Name |  |
| First name |  |
| Institution |  |
| Address |  |
| Phone |  |
| E-mail |  |

## Contact person for the State Secretariat for Education, Research and Innovation (SERI)

|  |  |
| --- | --- |
| Title |  |
| Name |  |
| First name |  |
| Institution |  |
| Address |  |
| Phone |  |
| E-mail |  |

Further applicants shall be listed in the Annex.

# Abstract of the overall planning of the Space Exchange Switzerland / Abstract

*The abstract should not exceed 1 - 2 pages. In the case of funding, it will be published on ARAMIS (Aramis is the information system on projects of the Swiss Federal Administration, www.aramis.admin.ch).*

The abstract includes the following descriptions:

## Work plan

* Overall programme of activities with brief details of the individual work packages
* The objectives of the work plan for the first 18 months
* The intended benefits with regard to the objectives of the Space Exchange Switzerland[[1]](#footnote-1)

|  |
| --- |
|  |

## Coordination and operational management

* National and international cooperation
* Personnel organisation of the Leading House

|  |
| --- |
|  |

## Financial overview

### Personnel requirements

### Services to be procured, subcontracts

### Travel expenses

### Total amount requested

# Signature: Place, date, name and position of the applicant and signature

In the event of funding, the applicant authorises SERI to inform third parties about the Leading House (work plan, collaborations, terms, responsible staff, total costs).

**Place and date:**

**Signature of applicant:**

# Detailed general plan

## Work breakdown structure

## Detailed description of all work packages

## Identified risks and mitigation plan

## Cooperation with other partners (national and international)

## Milestones

## Reporting

# Background information

## Details on the applicant university institutes

## Background and experience of the applicant(s) in this field

## Experience in the management and implementation of projects of similar size and content

# Financial plan

## Personnel requirements

## Services to be procured, subcontracts

## Travel expenses

## Total amount requested

## Payment plan

## Other sources of funding

### Institute's own funds and contributions in kind

The applicant is advised to attach the ANC Financial Report Form to the funding application, which should be completed in as much detail as available at the time of submission.

# Annexes

## Reference documents

## List of acronyms and abbreviations

## List of attachments submitted with this funding application

1. according to tender [↑](#footnote-ref-1)